

# 2018 Internet Special

## Photo Scanning Instructions and Restrictions

\*\*\*The following instructions apply to the **Internet Special Photo Scanning Package only**. All of the options listed below are included in standard Scan-A-Box Scanning Packages.\*\*\*



### 3 ½ x 5 or 4x6 Photos

Only 3 ½ x 5 or 4x6 photos can be included with the basic package. If you have additional photo sizes you'd like to include, additional charges may be applicable (**\$20**).

Group your photos in bundles of 100-200 photos. Many clients use Ziploc bags to organize and secure their photos. Photos will not be separated into multiple digital folders on the disk.



### Scan In Order

Your photos will be scanned in order to max extent possible, but some deviation will likely occur. If you require your photos in a specific order, an additional "scan-in-order" charge will apply (**\$20**). If you choose this option, please include detailed instructions on the sequence in which you would like your photos scanned.



### Additional Photos

You can include up to 1,000 photos in your scanning package. But, if you have additional photos, that's alright too. Additional photos will be scanned at **15¢** each and will be billed upon order completion.



### Photo Rotation

Photo rotation is always included with your photo scanning package. We will insure that all of your photos are rotated to right side up.



### Photo Condition

Photos that have curled edges, sticky backs or are cut to abnormal shapes cannot be included. We will not scan any photos that do not meet the standard.



### Scanning Resolution

Your photos will be scanned at 300 dpi. 600 dpi is available with a small additional charge (**\$20**). Also, if you'd like us to apply Kodak PerfectTouch® to your photos (see the example photo above), you can add that option too (**\$20**).



## Packing Your Photos

1,000 4x6 photos will easily fit into an 11x8x6 box. You'll also find this is the dimensions of a standard USPS flat-rate box. Or, buy a box at your local business supply store. Either way, find a sturdy box that will protect your photos during transit. Securely pack your photos into the box and seal it with high quality packing tape. If you'd like us to send you a box and a FedEx Ground shipping label, just ask and we'll do it (**\$25**).



## Shipping & Handling

Once you have your photos securely packed in the box, use USPS, FedEx Express, FedEx Ground, UPS or your favorite package delivery service to ship your photos to our North Carolina photo scanning facility:

**VistaPix Media**  
**1007 John Sims Pkwy**  
**Niceville, FL 32578**

Again, if you'd like us to send you a box and a FedEx Ground shipping label, just ask and we'll do it (**\$25**).



## Return Shipping

Return shipping is included in the price. When we're finished scanning your photos, we'll ship them back to you using our trusted carrier, FedEx Ground.



## Offer Expiration

Please ship your box within 30 days of this offer. If shipping beyond that date, contact us first.